

Tan Xuan Ting



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Self Summary

Seeking an interior designer position with a company which requires me to utilize my skills, abilities and experiences in the design industry to ensure the company's success. To be able to be a part of a team whose development I can contribute to as a member.

Education

- April 2021 – March 2024** **Nanyang Polytechnic**
Course: Diploma in Experiential Product & Interior Design
Current GPA: 3.86
Be equipped with a broad spectrum of skills in product, interior and service experience design
- Jan 2019 - Dec 2020** **Institute of Technical Education College Central**
Course: NITEC in floristry
GPA: 4.0
Customer service skills, operation of the flower shop and flower arrangement skills
- 2015 - 2018** **Yio Chu Kang Secondary School**
GCE 'O' Level
GCE 'N' Level
CCA: Chinese Dance (Section Leader)

Work Experience

- August 2023 - September 2023** **StudioNorm** **Interior Designer**
Engaged in the full design process (research, ideation, drafting, presentation)
- March 2023 - August 2023** **StudioNorm** **Intern**
Engaged in the full design process (research, ideation, drafting, presentation)
- Dec 2020 - Feb 2022** **Petite Fleur** **Florist Assistant**
Organized and able to keep on top of multiple orders
Create arrangements and bouquets that meet the customer's expectations
- Sep 2020 - Dec 2022** **Petite Fleur** **Intern**
Condition flowers
Recognize flowers and handle small orders



Skills

- Responsibility
- Active listening
- Problem-solving skills
- Flexible and adaptable



Software

- Microsoft Office Software Skill
 - ● ● ● ●
- Rhino
 - ● ● ● ●
- Sketchup
 - ● ● ● ●
- AutoCAD
 - ● ● ● ●
- Keyshot
 - ● ● ● ●
- Enscape
 - ● ● ● ●
- Adobe Premier Pro
 - ● ● ● ●



Language

- Chinese
 - ● ● ● ●
- English
 - ● ● ● ●



Awards

- **Nanyang Polytechnic**
 - Director's List
 - Sem 1 and 2 - 2021/2022
 - Sem 1 and 2 - 2022/2023
 - Sem 2 – 2023/2024
- **ITE College Central**
 - Gold Course Medal
 - Awarded in July 2021
 - Directors' List
 - Awarded in 2019 and 2020
 - Certificate of JD E-commerce TTT Program
 - Award by JD.COM in Dec 2019
 - Certificate of Data Analytics Challenges
 - Awarded in 2019